NOTES FOR FIELD CAPTAINS ON CLUB DAYS

1. It is the responsibility of the Field Captain to ensure that shooting is conducted in a safe manner in accordance with Archery GB Rules of shooting – this covers such elements as field layout, adherence to shooting rules, control of shooting line etc.
2. An experienced, competent club member MUST assume the role of Field Captain.
3. The Field Captain should announce at the start of the session to all archers present that they are undertaking the role.
4. The Field Captain should ensure they have the capacity to give clear, audible signals to control shooting – a whistle is the best method but verbal commands can be used where one is not available.
5. The Field Captain should ensure that the range is clear before giving the command to commence shooting – this is best achieved by standing *in front of the shooting line* and checking that:

i. Down range is clear of any archers, members of the public, wildlife etc there is no visible issues with any of the target bosses (e.g. fallen over)

ii. All archers have retired behind the waiting line. *Exceptions may be made for disabled/ wheelchair archers to remain on the shooting line.*

6. The Field Captain should ensure that the shooting line is clear of equipment (excluding spotting scopes) and that all archers have retired behind the waiting line before giving the command to collect arrows. *Exceptions may be made for disabled/ wheelchair archers to remain the shooting line.*
7. In an instance of any archer refusing to comply with rules, the Field Captain should take steps to suspend shooting activities immediately until the archer complies. If the archer refuses, they are immediately suspended from shooting for the remainder of the session. If they continue to pose a risk, then the Club Target Day shall be formally cancelled. The Field Captain should submit a written report to the Club Secretary within three days to enable disciplinary action to proceed.